

Volunteer Application For:

Swiss Village, Kinder Haus Daycare, Arthur & Gloria Muselman Wellness Pavilion

A volunteer is someone who chooses to act in recognition of a need with an attitude of social responsibility and without concern for monetary profit. Volunteers enhance the work of Swiss Village/ Kinder Haus Daycare/ Arthur & Gloria Muselman Wellness Pavilion. Volunteers are expected to provide courteous service to all residents, children, staff, wellness pavilion members, visitors, and other volunteers irrespective of race, creed, color, age, race, sex, ethnicity, disability, personal appearance, or social or intellectual status. **A volunteer is not an employee and is not compensated for his or her services.**

Contact Information:

Name: _____

(Last)

(First)

(Middle)

Address: _____

City: _____

State: _____

Zip: _____

Home Telephone: () - _____

Work Telephone: () - _____

Email Address: _____

Gender:

Male

Female

Birthdate(M/D/Y): _____

Volunteer Opportunities (Please check all areas of interest):

Activities Assistant

Mail Sorting

Bus Driver

Mealtime Assistant

Ceramics Assistant

Newspaper Delivery

Crafts Assistant

Piano Player

Front Desk Attendant

Village Boutique Clerk

Gardening Assistant

Wellness Center

Kinder Haus Daycare Assistant (must be 16 years old)

Other _____

Days and Times Available:

Monday

Morning

Afternoon

Evening

Tuesday

Morning

Afternoon

Evening

Wednesday

Morning

Afternoon

Evening

Thursday

Morning

Afternoon

Evening

Friday

Morning

Afternoon

Evening

Saturday

Morning

Afternoon

Evening

Sunday

Morning

Afternoon

Evening

Emergency Contact Information:

Name: _____

(Last)

(First)

(Middle)

Address: _____

City: _____

State: _____

Zip: _____

Home Telephone: () - _____

Work Telephone: () - _____

Relationship: _____

References: (please list two references, do not use relatives)

Name: _____

Name: _____

Address: _____

Address: _____

City/State/Zip: _____

City/State/Zip: _____

Phone: () - _____

Phone: () - _____

Relationship to You: _____

Relationship to You: _____

I understand that it is required by State regulations that all volunteers and employees complete a two-step Mantoux Test (tuberculosis screening) initially and annually thereafter a one-step. The test is administered by licensed nursing staff and is free of charge. The two-step test entails obtaining a Mantoux Test shot and then reporting back 2-3 days later to have the test read by a qualified nurse. A form must then be taken to a doctor to be signed. Ten days to three weeks after the first test, a second Mantoux Test shot will be completed and read 2-3 days later. Thereafter, it is required annually. Should a positive result be indicated, further testing will be at the volunteer's own expense. After each chest x-ray, the volunteer will be reimbursed for the cost of the x-ray after logging 50 hours of service at Swiss Village, Inc. Proof of a negative chest x-ray must be on file at Swiss Village in order to volunteer. Test results are kept on file according to State regulations.

I certify that the information contained in this application is correct to the best of my knowledge and understand that all statements made here are subject to verification by Swiss Village, Inc. I agree that the contents of this application form and related reports may be used by Swiss Village, Inc. in any manner it may wish. I further understand that misrepresentation of facts is sufficient cause for rejection of this application and grounds for dismissal if I am placed as a volunteer. In consideration of my volunteer placement, I agree to conform to the rules and regulations of Swiss Village, and my position can be terminated, with or without notice, at any time, at the option of either Swiss Village or myself. Volunteering at Swiss Village is at will, and either party may, therefore, terminate the relationship at any time for any reason. As a volunteer applicant, I understand Swiss Village, Inc. may require a driving record or criminal history check or a physical for certain volunteer positions. I grant my permission for such checks.

Signature of Applicant_____
Date_____
Signature of Parent/Guardian (If applicant is under 18 years of age)_____
Date